

Sullivan County Planning & Codes Permit Application

Permits@sullivancountyttn.gov

423-323-6440

This application for permit does not void or release any legal and binding private deed restrictions, easements, or private homeowner association covenants pertaining to this property. Such private restrictions and easements should be recorded in the Sullivan County Register of Deeds Office. Sullivan County does not validate nor enforce any private deed restrictions.

THIS PERMIT, IF NOT EXERCISED, EXPIRES 180 DAYS FROM ISSUANCE AND/OR BETWEEN INSPECTIONS

Permit #

Approval Date

Property Owner Name:

Property Owner Phone Number:

Current Mailing Address

Address of Jobsite:

Description of Project:

Property Owner Email Address:

Is the Property Owner acting as the General Contractor: Yes _____ No _____

Contractor Company Name:

State License #:

Contractor Address:

Contractor Phone Number:

Contractor Email Address:

Work Description: New _____ Replacement _____ Sign _____ Grading _____ Demo _____

Property Size: _____ Total Land Disturbance: _____

Is there a creek, stream, or similar on the property: Yes _____ No _____

Occupancy: Single-Family _____ Multi-family _____ None _____ Commercial _____

of Stories:

Total Sqft:

Estimated Cost:

Office Use Only

Civil District: _____ Map: _____ Group: _____ Parcel Number: _____

Subdivision: _____ Lot: _____ Zoning District: _____

Setbacks: Front _____ Side _____ Rear _____

- * **It is the applicant's and/or homeowner's responsibility to call for all inspections as required.** Upon completion of construction, the applicant and/or homeowner must call for a final inspection and a Certificate of Occupancy. Please allow for 3 business day turn around for all inspections as your request will be inspected in the order in which it was received.
- * Liability: The granting or approval of any permit shall not constitute a representation, guarantee, or warrant of any kind or nature by Sullivan County, the Planning Commission, or by any officer or employee of either thereof, of the practicality or safety of any structure or the use proposed and shall create no liability upon or cause against such public body, officer or employee for any damage that may result pursuant thereto. Sullivan County will rely upon the representations in the supplication in issuing the permit. **The issuance of a permit does not authorize construction on or use of any property in violation of zoning restrictions.** Any misrepresentation on this application will render the permit void.

Property Owner Signature: _____ **Date:** _____

Contractor Signature: _____ **Date:** _____

Plot Plan

Sullivan County Planning and Codes
423-323-6440

Property Owner Name:

Address of Jobsite:

Type of Structure:

of Stories:

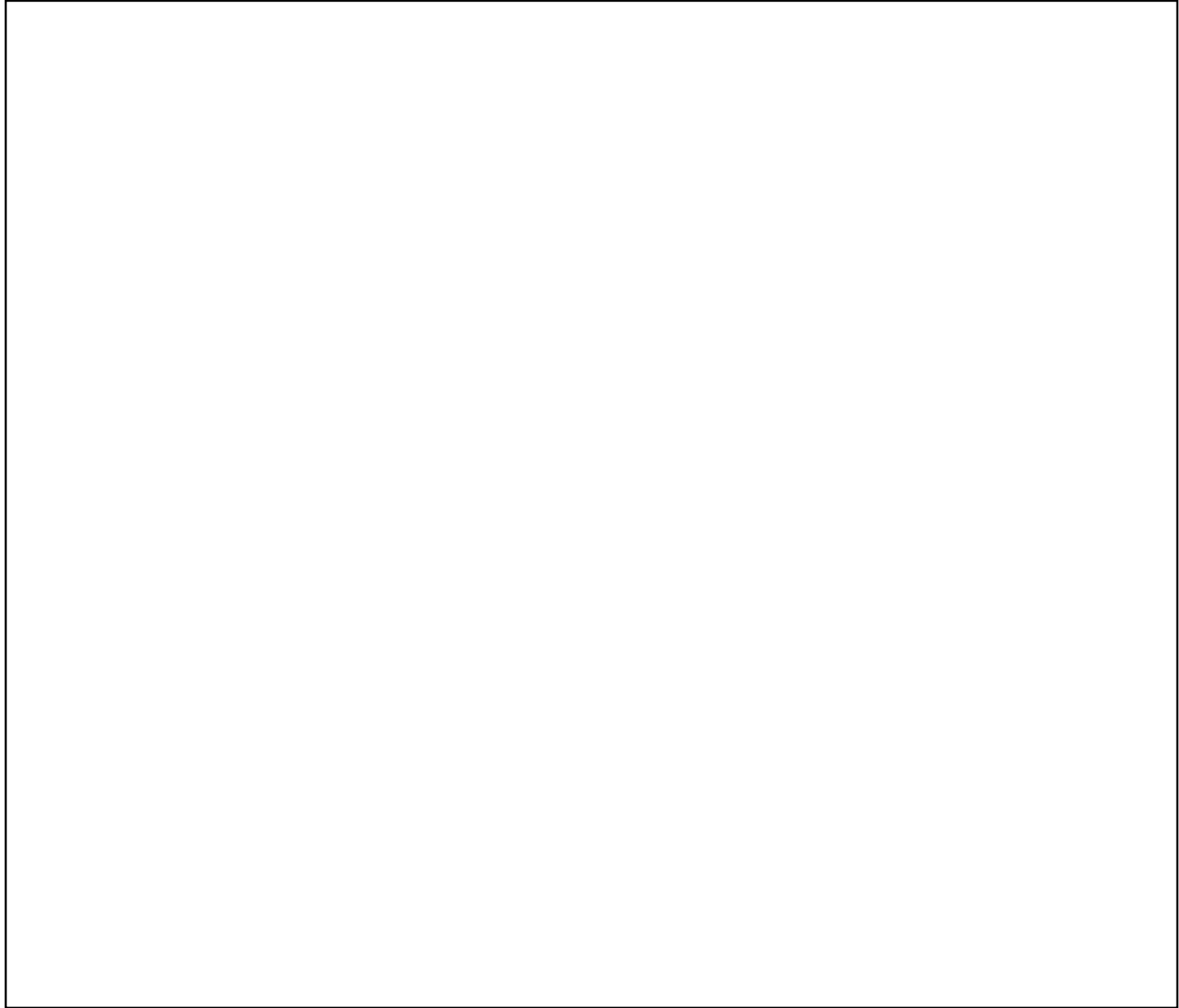
Items Needed on Plot Plan

**will be denied if not complete*

Distance from property lines **PORCHES/OVERHANGS INCLUDED** _____ Septic tank & field bed lines _____ Water meter _____

Driveway _____ County road _____ Existing structures with **DIMENSIONS** _____ Proposed structure Dimensions _____

Graded area _____ Creeks, streams, and drainage _____



Property Owner Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

Sullivan County
Planning and Codes Department
3425 Hwy 126 Blountville TN 37617
(423) 323-6440

Sullivan County's Required Building Inspections

**NOTICE Building code inspections performed by Sullivan County are for the use and benefit of Sullivan County government ONLY; property owners should not and may not rely upon Sullivan County inspections but must rely solely on their own examination and inspection of work performed. Approval by Sullivan County inspectors may not and shall not be used by a builder or contractor as evidence of quality of work.

Initial

_____ **Setback:** Stake/mark building location and property lines. Accuracy of property lines shall be the responsibility of the owner/developer. **Setbacks will not be approved unless location and property lines are clearly marked.**

_____ **Erosion/Sediment Control Measures:** All storm water, erosion and sediment control prevention will need to be in place (silt fence buried 6 inches)

- Grading, Excavation, and Driveways-If any area over ONE acre is being graded contact TDEC (Tennessee Department Environmental Conservation) 423-854-5400
- The Construction access routes: A stabilized stone pad 40 feet in length 12 feet wide and 6 inches thick of ASTM-1 stone (1 inch stone or larger for residential driveways).

_____ **Footing:** The basement or footer will need to be dug out but not poured

- An inspection of the footers shall be made after footings and basement areas are excavated and any required forms erected, and grade stakes are in place. Footers must be free of water, mud, roots, earth or any organic material. Footing cannot be poured on frozen ground. Footings need to be 12" below grade to the bottom. If gravel is being used to fill footers that have been dug to meet compaction, ¾" gravel needs to be used and compacted in 12" runs. Footings must be inspected prior to the addition of gravel.
- Footing size must comply with applicable table 403.1 of the IRC 2018

_____ **Foundation:** Anchor bolts (6' on center and 12" from board end) shall be at least ½ inch in diameter and shall extend a minimum of 7 inches into concrete or grouted cells of concrete masonry units. Damp proofing and drainage for basements needs inspection.

- Poured wall foundations: to be inspected prior to concrete being poured. All forms must be in place; all reinforcement must be installed and properly supported.

_____ **Plumbing/Mechanical/Framing-Rough In:** All interior lines on test, all HVAC vents, gas, ducts, etc. that will be concealed must be installed. Plumbing and Gas lines must be on test.

_____ **Insulation:** R-38 Attic, Walls R-13, Under Floor R-19

_____ **Slab:** The area within the foundation walls shall have all vegetation, topsoil and foreign material removed. Concrete slab on ground floors shall be a minimum 3.5 inches thick. 6-mil vapor barrier required. (not required in detached unconditioned space) A 4-inch-thick base course consisting of clean graded sand, gravel, crushed stone, crushed concrete, or crushed blast-furnace slag passing a 2-inch sieve shall be placed on the prepared subgrade when the slab is below grade.

- *If there is plumbing under the slab, there will be two inspections.
- *All plumbing must be installed, tested and inspected prior to the vapor barrier and reinforcement being installed.
- *Floor surfaces less than 12" inches below grade shall be insulated with R-10 foam insulation minimum to a width of 2 feet.

_____ **Tear Off:** Roof tear off inspection required before reroofing and siding tear off required before installing new siding

_____ **House Wrap:** Zip system must have all edges taped and inspected before siding and/or house wrap seams must be taped and inspected before siding.

_____ **Final:** The project must be complete before you call for your inspection. **The final electric with the state must be completed prior to scheduling.** The yard must be stabilized with seed and straw. All handrails, guardrails, stairs, porches, decks, water heaters, smoke detectors, carbon monoxide alarms, plumbing, mechanical, gas, fireplaces, and/or any other construction part which can be defined as a life-safety issue shall be in place before the project can be approved.

SIGNATURE: _____

Date: _____