Sullivan County
Board of County Commissioners
246th Annual Session

Order of Business
November 19, 2026
6:00 p.m.

- Call to Order by Sheriff Jeff Cassidy
- Chairman John Gardner presiding.
- Invocation
- Pledge to the American Flag
- Roll Call by Teresa Jacobs, Sullivan County Clerk
- Approval of minutes of Board of Commissioners of Sullivan County's: October 8, 2026, Rezoning Hearing; October 15, 2026, Monthly Meeting
- Guest Speakers, Appointments, Proclamations and Recognitions.
  1) Guest Speaker, Gene Cossey – Tr-City Airport CEO
  2) Guest Speaker, Megan Hopkins – Library
  3) Proclamation: Crystal Osburn – Sullivan County EMS
- Public Comment on agenda items.
- Public Comment on non-agenda items.
- Approval of Notaries Publics
- Consent Agenda - None
- Old Business
- New Business
- Announcements
- Adjournment

RESOLUTIONS

Old Business

Item 1 Resolution No. 2026-09-12 (**Deferred until April 2027**)
Sponsors: Carr/Derrick
A RESOLUTION IMPLEMENTING A TRIGGER LAW BANNING ALL AUTOMATED LICENSE PLATE READERS IN SULLIVAN COUNTY, TO TAKE EFFECT AS SOON AS GIVEN AUTHORITY BY EITHER THE STATE LEGISLATURE OR CONGRESS

New Business

Item 2 Resolution No. 2026-11-29
Sponsors: Harshbarger/Johnson
A RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT TO PURCHASE AN OPTICAL SORTING SYSTEM FOR THE SULLIVAN COUNTY SOLID WASTE DEPARTMENT AND TO APPROVE BUDGET AMENDMENTS FOR THE GENERAL AND SOLID WASTE FUNDS TO FUND THE PROJECT

Item 3 Resolution No. 2026-11-30
Sponsors: Harshbarger/Johnson
RESOLUTION OF THE GOVERNING BODY OF SULLIVAN COUNTY, TENNESSEE, AUTHORIZING THE ISSUANCE, SALE, AND PAYMENT OF SOLID WASTE INTERFUND CAPITAL OUTLAY NOTES NOT TO EXCEED $600,000

Item 4 Resolution No. 2026-11-31
Sponsors: Crosswhite/Hayes
A RESOLUTION RECOGNIZING AND FORMALLY ACCEPTING TENNESSEE INVESTMENT IN STUDENT ACHIEVEMENT (TISA) “ON-BEHALF” PAYMENTS FOR THE SULLIVAN COUNTY BOARD OF EDUCATION

Item 5 Resolution No. 2026-11-32
Sponsors: Crosswhite/Hayes
A RESOLUTION RECOGNIZING AND FORMALLY ACCEPTING HE FY 2027 PUBLIC SCHOOLS SECURITY GRANT FUNDS IN THE 26-27 BUDGET.

CONTINUED

Item 6 Resolution No. 2026-11-33
Sponsors: Crosswhite/Hayes
A RESOLUTION TO APPROVE EXPENDITURES/APPROPRIATIONS FROM THE SULLIVAN COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND RESERVES FOR THE EMERGENCY ALERT SYSTEM.

Item 7 Resolution No. 2026-11-34
Sponsors: Crosswhite/Hayes
A RESOLUTION TO RECOGNIZE AND FORMALLY ACCEPT THE SCORE AI INNOVATION FUND GRANT FOR PROJECT WAYPOINT

Item 8 Resolution No. 2026-11-35
Sponsors: Crosswhite/Hayes
A RESOLUTION TO RECOGNIZE AND ACCEPT THE DISTRICT MENTOR CAPACITY BUILDING GRANT FROM THE UNIVERSITY OF TENNESSEE.

Item 9 Resolution No. 2026-11-36
Sponsors: Ireson/Akard
RESOLUTION TO PARTICIPATE IN THE SULLIVAN COUNTY HOUSING MARKET ANALYSIS

Item 10 Resolution No. 2026-11-37
Sponsors: Derrick/Hayes
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SULLIVAN COUNTY TENNESSEE URGING THE STATE OF TENNESSEE TO ESTABLISH EQUAL PROTECTION OF THE LAWS FOR PREBORN CHILDREN AND ABOLISH ABORTION

Item 11 Resolution No. 2026-11-38
Sponsors: Johnson/Hayes
A RESOLUTION TO ADOPT THE SULLIVAN COUNTY BOARD OF COUNTY COMMISSIONERS RULES OF PROCEDURE PURSUANT TO TENNESSEE PUBLIC CHAPTER 599

Item 1
Resolution No. 2026-09-12

To the Honorable Zane Vanover, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 17th day of September 2026.

A RESOLUTION IMPLEMENTING A TRIGGER LAW BANNING ALL AUTOMATED LICENSE PLATE READERS IN SULLIVAN COUNTY, TO TAKE EFFECT AS SOON AS GIVEN AUTHORITY BY EITHER THE STATE LEGISLATURE OR CONGRESS

WHEREAS, Tennessee Code Annotated (T.C.A.) § 55-10-302 defines an "automated license plate recognition system" as one or more fixed high-speed cameras combined with computer algorithms to convert images of license plates into computer-readable data; and

WHEREAS, the indiscriminate and continuous collection of location and vehicular data by automated license plate recognition systems poses significant risks to the privacy, security, and unalienable rights of the people of Sullivan County; and

WHEREAS, the deployment of this technology creates an infrastructure capable of warrantless surveillance and the mass tracking of individuals going about their lawful daily activities without probable cause or reasonable suspicion; and

WHEREAS, Article 1, Section 7 of the Tennessee Constitution guarantees “that the people shall be secure in their persons, houses, papers, and possessions, from unreasonable searches and seizures,” and that searches “without evidence of the fact committed,” or targeting “persons not named, whose offenses are not particularly described and supported by evidence, are dangerous to liberty;” and

WHEREAS, with the proliferation of ALPR cameras, their reliance on artificial intelligence, and the ever-increasing capabilities of AI, it is the duty of this Commission to protect our citizens from the implications of these technologies and mitigate potential future risks; and

WHEREAS, the recent United States Supreme Court cases of Carpenter v. United States and Chatrie v. United States, as well as potential state and federal legislation, leave the future of this technology in doubt; and

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Item 1
Resolution No. 2026-09-12

WHEREAS, the Sullivan County Board of County Commissioners believes that the fundamental right to privacy and freedom from pervasive surveillance are essential liberties that local government has a duty to fiercely protect; and

WHEREAS, the Sullivan County Board of County Commissioners seeks to proactively establish local policy to protect its residents, ensuring that a complete and total ban on such surveillance technology takes place at the earliest permitted time; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Sullivan County, Tennessee, meeting in regular session, that:

SECTION 1. ENACTMENT OF TRIGGER BAN. This Board of Commissioners hereby implements a
Trigger Law banning the use of all Automated License Plate Readers (ALPRs) by all entities, public or private, as well as the usage of data obtained from such technology within Sullivan County. This prohibition is set to take effect the moment this Board of Commissioners is legally given the authority to do so by either the State Legislature or Congress.

SECTION 2. CESSATION OF OPERATIONS AND DATA DESTRUCTION. Upon the legal
activation of this resolution as outlined in Section 1, any public or private entity operating an Automated License Plate Recognition system within Sullivan County shall cease all data collection operations immediately. All such physical devices shall be removed from public rights-of-way and public property within thirty (30) days of the triggering date, and all previously captured plate data not part of an active criminal investigation shall be immediately destroyed.

SECTION 3. SEVERABILITY. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to that end, the provisions of this resolution are declared to be severable.

CONTINUED

Item 1
Resolution No. 2026-09-12

SECTION 4. EFFECTIVE DATE. This resolution shall take effect immediately upon its passage, the public welfare requiring it, with the specific enforcement of the ALPR prohibition delayed only until the conditions of Section 1 are met.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____, 20____ at or about the following time _____by the following method: _____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 1
Resolution No. 2026-09-12

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joe Carr
Co-Sponsors: Commissioner: Lakie Derrick

_____
ACTIONS: 09/17/2026 (Regular Session) 1st Reading; 10/08/26 (Work Session) To be considered at Regular Session on 10/15/26; 10/15/26 (Regular Session) Comm. Johnson made a motion to defer until April 2027 meeting. Motion accepted by sponsor.

Item 2
Resolution No. 2026-11-29

To the Honorable Zane Vanover, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING AGENT TO PURCHASE AN OPTICAL SORTING SYSTEM FOR THE SULLIVAN COUNTY SOLID WASTE DEPARTMENT AND TO APPROVE BUDGET AMENDMENTS FOR THE GENERAL AND SOLID WASTE FUNDS TO FUND THE PROJECT

WHEREAS, Sullivan County is committed to improving the efficiency, sustainability, and financial performance of its Solid Waste Department through investments in modern recycling technology; and

WHEREAS, the Sullivan County Solid Waste Department has identified the need to purchase and install an optical sorting system designed to improve the identification, separation, and processing of recyclable plastics, including polyethylene terephthalate (PET) and high-density polyethylene (HDPE); and

WHEREAS, the installation of this technology will improve recycling operations, increase the quality and marketability of recovered materials, reduce manual sorting requirements, and increase the volume of recyclable plastics that can be processed; and

WHEREAS, the optical sorting system is expected to establish a **new revenue stream for Sullivan County Solid Waste** through the sale and processing of recyclable plastics and provide opportunities to develop partnerships with local businesses, manufacturers, recycling companies, and other regional entities seeking reliable sources of recovered plastic materials; and

WHEREAS, these partnerships may strengthen the regional recycling economy, support local industries, expand opportunities for recycling services, and contribute to the long-term financial sustainability of the Sullivan County Solid Waste Department; and

WHEREAS, Sullivan County proposes to allocate funding in an amount not to **exceed One Million, Three Hundred Thousand Dollars ($1,300,000)** toward the purchase, installation, and associated implementation costs of the optical sorting system, utilizing the following funding sources:

1. **$600,000** from the Sullivan County General Fund balance, in the form of an interfund capital outlay note requiring state approval, to be advanced to the Solid Waste Department and repaid over three years beginning in fiscal year 2027-2028; and

CONTINUED

2. **Up to $700,000** from available funds within the Sullivan County Solid Waste budget, subject to confirmation of available appropriations and any required budget amendments; and

WHEREAS, the Sullivan County Solid Waste Department intends to repay the amount advanced from the County General Fund balance through annual payments of **not less than Two Hundred Thousand Dollars ($200,000)**, or the remaining outstanding balance if less, until the full amount advanced has been repaid; and

WHEREAS, this investment is intended to provide long-term operational and economic benefits to Sullivan County while maintaining fiscal responsibility through a defined repayment schedule;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Sullivan County, Tennessee, meeting in regular session, that:

SECTION 1. AUTHORIZATION OF PROJECT
The Sullivan County Solid Waste Department is hereby authorized to proceed with the procurement, purchase, and installation of an optical sorting system for recyclable plastics, including necessary equipment, installation, electrical modifications, facility modifications, and related implementation expenses, subject to applicable purchasing requirements and state approval of the interfund capital outlay note required to help fund the project.

SECTION 2. PROJECT FUNDING
The Board of County Commissioners hereby authorizes the following budget amendments:

- General Fund (101):
  - 39000 – Fund Balance $600,000
  - 99100-500 – Transfers To Other Funds $600,000
- Solid Waste Fund (116):
  - 39000 – Fund Balance $700,000
  - 49800 – Transfers From Other Funds $600,000
  - 55751-700 Recycling Center Capital Outlay $1,300,000

CONTINUED

SECTION 3. REVENUE GENERATION AND BUSINESS PARTNERSHIPS
The Solid Waste Department is encouraged to pursue agreements and partnerships with local and regional businesses, manufacturers, recycling processors, and other appropriate entities to maximize the use of the optical sorting system, expand recycling opportunities, and generate additional revenue for Sullivan County.

Any agreements requiring County approval shall be submitted through the appropriate approval process.

SECTION 4. FINANCIAL OVERSIGHT AND REPORTING
The Solid Waste Department, in coordination with the County Finance Department, shall monitor project expenditures, revenue generated from the optical sorting system, and repayment of the interfund capital outlay note issued from the General Fund.

An annual financial summary shall be provided to the appropriate County committee detailing project performance, revenue generation, and the status of repayment obligations.

NOW, THEREFORE, BE IT ALSO RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorize the Sullivan County Purchasing Agent to purchase an optical sorting system for the Sullivan County Solid Waste Department.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 2
Resolution No. 2026-11-29

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Bob Harshbarger
Co-Sponsors: Commissioners: Matthew Johnson; Tim Pullon, Financial Management Committee: Travis Ward- Chairman, Mark Ireson, Joyce Crosswhite, Mark Vance: Budget Committee: Sam Jones- Chairman, Michael Cole, Joyce Crosswhite, John Gardner, Mark Ireson, Kim Harvey

_____
ACTIONS: ACTIONS: 11/12/26 (Work Session) To be considered on Waiver of Rules at Regular Session on 11/19/26.

Item 3
Resolution No. 2026-11-30

To the Honorable Zane Vanover, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

RESOLUTION OF THE GOVERNING BODY OF SULLIVAN COUNTY, TENNESSEE, AUTHORIZING THE ISSUANCE, SALE, AND PAYMENT OF SOLID WASTE INTERFUND CAPITAL OUTLAY NOTES NOT TO EXCEED $600,000

WHEREAS, the Governing Body of Sullivan County, Tennessee, (the "Local Government") has determined that it is necessary and desirable to issue interfund capital outlay notes in order to provide funds for the following public works project: the purchase and installation of an optical sorting system to expand the county's recycling capabilities (the "Project"); and

WHEREAS, the Governing Body has determined that the Project is a public works project within the meaning of the Act (as defined below); and

WHEREAS, under the provisions of Parts I, IV and VI of Title 9, Chapter 21, Tennessee Code Annotated (the "Act"), local governments in Tennessee are authorized to finance the cost of this Project through the issuance and sale of interest-bearing interfund capital outlay notes upon the approval of the Comptroller of the Treasury or Comptroller's designee; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance of capital outlay notes to finance the cost of the Project;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Sullivan County, Tennessee, as follows:

Section 1. For the purpose of providing funds to finance the cost of the Project, the chief executive officer of the Local Government is hereby authorized in accordance with the terms of this resolution, and upon approval of the Comptroller of the Treasury or Comptroller's designee, to issue and sell noninterest-bearing capital outlay notes in a principal amount not to exceed Six Hundred Thousand Dollars ($600,000) (the "Notes"). The Notes shall be designated "Solid Waste Interfund Capital Outlay Notes, Series 2026"; shall be numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination(s) as agreed upon with the purchaser; shall be sold at not less than 99% of par value plus accrued interest if any; and shall bear interest at a rate or rates not to exceed zero per cent (0%) per annum, and in no event shall the rate exceed the legal limit provided by law.

CONTINUED

Section 2. The Notes shall mature three (3) fiscal years after the fiscal year of issuance and, unless otherwise approved by the Comptroller of the Treasury or Comptroller's designee, the Notes shall be amortized through mandatory redemption in amounts reflecting level debt service on the Notes or an equal amount of principal paid in each fiscal year as is agreed upon by the chief executive officer and he Purchaser. The principal amount paid in each fiscal year shall be set forth in the form of the Note. The weighted average maturity of the Notes shall not exceed the reasonably expected weighted average life of the Project which is hereby estimated to be 10 years.

Section 3. The Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium, or, if sold at par, with or without a premium of not exceeding one percent (1%) of the principal amount as determined with the purchaser.

Section 4. The Notes shall be direct general obligations of the Local Government, for which the punctual payment of the principal and interest on the Notes, the full faith and credit of the Local Government is irrevocably pledged, and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the purpose of providing funds for the payment of principal of and interest on the Notes. The Governing Body of the Local Government hereby authorizes the levy and collection of a special tax on all taxable property of the Local Government over and above all other taxes authorized by the Local Government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

Section 5. The Notes shall be executed in the name of the Local Government; shall bear the signature of the chief executive officer of the Local Government and the signature of the recording officer of the Local Government and shall be payable as to principal and interest at the office of recording officer of the Local Government or at the office of the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the official designated by law as custodian of the funds of the Local Government. All proceeds shall be paid out for financing the Project pursuant to this Resolution and as required by law.

Section 6. The Notes will be issued in fully registered form and that at all times during which any Note remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register for the registration, exchange or transfer of the Notes. The note register, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government.

CONTINUED

Each Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the registered owner of the Note in person or by the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent together with a written instrument or transfer satisfactory to the Local Government duly executed by the registered owner or the registered owner's duly authorized attorney. Upon the transfer of any such Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Notes. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Section 7. The Notes shall be in substantially the form attached as Attachment 1 with only changes as are necessary or appropriate to comply with the requirements of the purchaser thereof as determined by the chief executive officer.

Section 8. The Notes shall be issued as an interfund loan from the General Fund to the Solid Waste Fund, as authorized in T.C.A. § 9-21-408.

Section 9. The Notes shall not be sold until receipt of the Comptroller of the Treasury or Comptroller's Designee's written approval for the sale of the Notes.

Section 10. The chief executive officer is authorized to designate the Notes as qualified tax-exempt obligations for the purpose of Section 265(b) (3) of the Internal Revenue Code of 1986 if so eligible to be designated.

Section 11. After the sale of the Notes, and for each year that any of the Notes are outstanding, the Local Government shall prepare an annual budget and budget ordinance in a form consistent with accepted governmental standards and as approved by the Comptroller of the Treasury or Comptroller's designee. The budget shall be kept balanced during the life of the Notes and shall appropriate sufficient monies to pay all annual debt service. The annual budget and ordinance shall be submitted to the Comptroller of the Treasury or Comptroller's designee immediately upon its adoption; however, it shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes").

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Item 3
Resolution No. 2026-11-30

If the Comptroller of the Treasury or Comptroller's designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's designee.

Section 12. All orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

CONTINUED

Sullivan County
Board of County Commissioners
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Item 3
Resolution No. 2026-11-30

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Bob Harshbagrer
Co-Sponsors: Commissioners: Matthew Johnson, Tim Pullon; Financial Management Committee: Travis Ward- Chairman, Mark Ireson, Joyce Crosswhite, Mark Vance: Budget Committee: Sam Jones- Chairman, Michael Cole, Joyce Crosswhite, John Gardner, Mark Ireson, Kim Harvey

_____
ACTIONS: ACTIONS: 11/12/26 (Work Session) To be considered on Waiver of Rules at Regular Session on 11/19/26

Item 3
Resolution No. 2026-11-30

Attachment 1

CAPITAL OUTLAY NOTE FORM

Registered Note No. _____

Registered $_____

_____

(Name of Local Government)

of the State of Tennessee

Capital Outlay Notes, Series 20__

DATED: _____

INTEREST RATE: _____

MATURITY DATE: _____

Registered Owner: _____

Principal Sum: _____

_____, Tennessee (the Local Government) hereby acknowledges itself indebted, and for value received hereby promises to pay to the Registered Owner hereof (named above), or registered assigns, the Principal Sum specified above on the Maturity Date specified above or according to an amortization schedule attached hereto (unless this note shall have been duly called for prior redemption and payment of the redemption price

shall have been duly made or provided for), upon presentation and surrender to the Local Government or its agent, and to pay interest on the Principal Sum on _____

_____and thereafter of each year at the Interest Rate per annum specified above or according to an amortization schedule attached hereto, by check, draft, or warrant mailed to the Registered Owner at the address of the Registered Owner as it appears on the fifteenth (15th) calendar day of the month next preceding the applicable payment date in the note register maintained by or on behalf of the _____

Local Government. Both principal of and interest on this note are payable at the office of the Of the Local Government or a paying agent duly appointed by the Local Government in lawful money of the United States of America.

This note is a direct obligation of the Local Government for the payment of which as to both principal and interest the full faith and credit of the Local Government is pledged.

[This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption with a premium of _____% of par value.][This note is not subject to redemption prior to maturity.] [Select one option.]

This note is issued under the authority of Parts I, IV, and VI of Title 9, Chapter 21, Tennessee Code Annotated, and a Resolution duly adopted by the Governing Body of the Local Government meeting on the _____day of _____, 20_____(the "Resolution") to provide funds to finance the cost of public works projects referenced in the Resolution.

This note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the Registered Owner of the note in person or by the Registered Owner's attorney duly

authorized in writing, upon presentation and surrender to the Local Government or its agent of the note together with a written instrument of transfer satisfactory to the Local Government duly executed by the Registered Owner or the Registered Owner's duly authorized attorney but only in the manner as provided in the Resolution of the Local Government authorizing the issuance of this note and upon surrender hereof for cancellation. Upon the transfer of any such note, the Local Government or its agent shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Pursuant to Tenn. Code Ann. Section 9-21-117, this note and interest thereon are exempt from all state, county, and municipal taxation except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and that the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation thereon, and that this note is within every constitutional and statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the signature of the _____and attested by the signature of the _____with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the _____ day of 20____.

(Local Government Chief Executive)

Item 3
Resolution No. 2026-11-30

ATTESTED:

(Recording Officer)

ASSIGNMENT

Note No.

Amount: $

For value received, the undersigned hereby sells, assigns, and transfers unto

(Name and Address of assignee)

(Please indicate social security or other tax identifying number of assignee)

The within-mentioned note and hereby irrevocably constitutes and appoints _____

attorney-in-fact, to transfer the same on the note register in the office of the _____or the agent of the Local Government with full power of substitution in the premises.

Date:

Assignor:

Address:

Item 4
Resolution No. 2026-11-31

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION RECOGNIZING AND FORMALLY ACCEPTING TENNESSEE INVESTMENT IN STUDENT ACHIEVEMENT (TISA) "ON-BEHALF" PAYMENTS FOR THE SULLIVAN COUNTY BOARD OF EDUCATION

WHEREAS, the **Tennessee Investment in Student Achievement (TISA)** Act (T.C.A. 49-3-101 et seq.) is the funding formula used by the State of Tennessee to allocate education funds to Local Education Agencies (LEAs), including the Sullivan County Board of Education; and

WHEREAS, the Tennessee Department of Education (TDOE) makes certain payments to vendors or other entities on behalf of the Local Education Agency (LEA) for services or programs tied to the TISA funding formula; and

WHEREAS, these funds, referred to as **TISA "On-Behalf" Payments**, must be formally recognized and recorded in the financial records of the Sullivan County Board of Education as both a revenue and an expenditure to accurately reflect the true cost of education programs; and

WHEREAS, the **FY2026-2027 SCHEDULE OF REVENUES AND OTHER FUNDING SOURCES** for the General-Purpose School Fund (141) included the revenues for the TISA "On-Behalf" Payments; and

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Board of Education to recognize said "On-Behalf" Payments in the General-Purpose School Fund; not to exceed the amount of $95,000.00. The expenditure account codes for this are as follows

Account Number	Account Description	Amount
71100-595	TISA "On Behalf" Payments	65,000.00
71200-595	TISA "On Behalf" Payments	30,000.00

Waiver of the Rules Requested

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Board of County Commissioners
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Item 4
Resolution No. 2026-11-31

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____, 20____ at or about the following time _____by the following method: _____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joyce Crosswhite
Co-Sponsor: Commissioner: Josh Hayes

_____
ACTIONS:

Item 5
Resolution No. 2026-11-32

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION RECOGNIZING AND FORMALLY ACCEPTING HE FY 2027 PUBLIC SCHOOLS SECURITY GRANT FUNDS IN THE 26-27 BUDGET.

WHEREAS, the Sullivan County Department of Education has received funding through the state of Tennessee to support school security and

WHEREAS, the funds granted to the Sullivan County Department of Education for the 2026-2027 year are $79,082.53;

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Department of Education to recognize said grant funds; not to exceed the above amount ($79,082.53). The revenue and expenditure account codes for the grant are as follows:

Account Number	**Account Description**	**Amount**
46980-719	Other State Grants	79,082.53
72620-399-719	Other Contracted Services	13,001.00
72620-790-719	Other Equipment	66,081.53

Waiver of the Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 5
Resolution No. 2026-11-32

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the
_____ day of _____ 2026, at or about the following time _____ by
the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joyce Crosswhite
Co-Sponsor: Commissioner: Josh Hayes

_____
ACTIONS:

Item 6
Resolution No. 2026-11-33

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION TO APPROVE EXPENDITURES/APPROPRIATIONS FROM THE SULLIVAN COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND RESERVES FOR THE EMERGENCY ALERT SYSTEM.

WHEREAS, on March 7, 2024, the Board of Education during its regularly scheduled meeting approved expenditures from the Sullivan County Board of Education Undesignated Fund Balance in the amount of $300,000.00 to cover the cost of an Emergency Alert System; and

WHEREAS, a portion of the previous year's fund balance allocations remains in the General Purposes School Fund Reserve, from which these funds may be appropriated; and

WHEREAS, the proposed expenditures for the Emergency Alert System is ($139,400.00); and

WHEREAS, the **FY2026-2027 SCHEDULE OF REVENUES AND OTHER FUNDING SOURCES** for the General-Purpose School Fund (141) included the revenues for the Emergency Alert System; and

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Department of Education to recognize said remaining allocations in the amount of $139,400.00. The expenditure account codes for this are as follows

Account Number	Account Description	Amount
76100-791	Other Construction	139,400.00

Waiver of the Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 6
Resolution No. 2026-11-33

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____, 20____ at or about the following time _____by the following method: _____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joyce Crosswhite
Co-Sponsor: Commissioner: Josh Hayes

_____

ACTIONS:

Item 7
Resolution No. 2026-11-34

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION TO RECOGNIZE AND FORMALLY ACCEPT THE SCORE AI INNOVATION FUND GRANT FOR PROJECT WAYPOINT

WHEREAS, the Sullivan County Department of Education has received a grant from the SCORE AI Innovation Fund for the purpose of integrating artificial intelligence into student advising and education-to-workforce readiness; and

WHEREAS, this grant provides fifty thousand dollars ($50,000.00) to be used for technology infrastructure, personnel development, training stipends, and constituent outreach necessary to scale and deploy the "Project Waypoint" AI Advisor; and

WHEREAS, it is the intent of the Sullivan County Department of Education to officially recognize, accept, and utilize these funds in accordance with the terms and conditions of the grant;

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Department of Education to recognize said grant funds in the General-Purpose School Fund; not to exceed the amount of $50,000.00. The revenue and expenditure account codes for this are as follows:

Account Number	**Account Description**	**Amount**
48130-740	**Contributions**	**$50,000.00**
72130-100-740	**Personnel**	**$16,000.00**

CONTINUED

72130-200-740	**Employee Benefits**	**$2,700.00**
72210-100-740	**Personnel**	**$2,000.00**
72210-200-740	**Employee Benefits**	**$345.00**
72210-307-740	**Communication**	**$500.00**
72210-499-740	**Other Supplies & Materials**	**$1,105.00**
72210-524-740	**Staff Development**	**$6,245.00**
72210-790-740	**Other Equipment**	**$1,200.00**
72250-100-740	**Personnel**	**$17,000.00**
72250-200-740	**Employee Benefits**	**$2,905.00**

Waiver of the Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 7
Resolution No. 2026-11-34

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the
_____ day of _____ 2026, at or about the following time _____ by
the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joyce Crosswhite
Co-Sponsor: Commissioner: Josh Hayes

_____
ACTIONS:

Item 8
Resolution No. 2026-11-35

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION TO RECOGNIZE AND ACCEPT THE DISTRICT MENTOR CAPACITY BUILDING GRANT FROM THE UNIVERSITY OF TENNESSEE.

WHEREAS, the Sullivan County Department of Education has received a grant from the University of Tennessee for the purpose of developing a mentoring program for educators with the goal of establishing a foundation for sustained mentor development and improved teacher retention; and

WHEREAS, this grant, known as the District Mentor Capacity Building Grant, provides five thousand dollars ($5,000.00) to be used for mentor stipends and staff development; and

WHEREAS, it is the intent of the Sullivan County Department of Education to officially recognize, accept, and utilize these funds in accordance with the terms and conditions of the grant;

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Department of Education to recognize said grant funds in the General-Purpose School Fund; not to exceed the amount of $5,000.00. The revenue and expenditure account codes for this are as follows:

Account Number	Account Description	Amount
46590-64	Other State Education Funds	5,000.00
71100-100-64	Personal Services	4,143.15
71100-200-64	Employee Benefits	356.85
72210-524-64	Staff Development	500.00

Waiver of the Rules Requested

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 8
Resolution No. 2026-11-35

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____, 20____ at or about the following time _____by the following method: _____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Joyce Crosswhite
Co-Sponsor: Commissioner: Josh Hayes

_____

ACTIONS:

Item 9
Resolution No. 2026-11-36

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

RESOLUTION TO PARTICIPATE IN THE SULLIVAN COUNTY HOUSING MARKET ANALYSIS

WHEREAS, the Tennessee Department of Economic and Community Development (TNECD) is working with Points Consulting LLC to prepare a countywide Housing Market Analysis for Sullivan County.

WHEREAS, the analysis will examine housing supply, demand, and affordability, identify barriers to housing development, and recommend actions to address local housing needs.

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Sullivan County, Tennessee, as follows.

Section 1. Participation. Sullivan County agrees to participate in the Housing Market Analysis and to work with TNECD and its consultant, Points Consulting LLC, throughout the study.

Section 2. County coordination. The County Mayor is authorized to designate a local point of contact to coordinate the County's participation. The County will assist as needed by providing relevant county data and records as permitted by law, helping coordinate local outreach and stakeholder meetings, and reviewing the draft analysis.

Section 3. Scope of authorization. This resolution authorizes participation in preparing the study. Any county funding, contract authorization, or action to adopt or implement study recommendations shall be considered separately under applicable county procedures.

Section 4. Effective date. This resolution takes effect as provided by applicable law.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

CONTINUED

Sullivan County
Board of County Commissioners
246th Annual Session

Item 9
Resolution No. 2026-11-36

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the
_____ day of _____ 2026, at or about the following time _____ by
the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Mark Ireson
Co-Sponsor: Commissioner: David Akard

_____
ACTIONS:

Item 10
Resolution No. 2026-11-37

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SULLIVAN COUNTY TENNESSEE URGING THE STATE OF TENNESSEE TO ESTABLISH EQUAL PROTECTION OF THE LAWS FOR PREBORN CHILDREN AND ABOLISH ABORTION

WHEREAS, the risen and ascended Jesus Christ is the King of kings and Lord of lords (Revelation 19:16), having all authority in heaven and on earth (Matthew 28:18), including over the nations of the earth (Daniel 7:14) and their governments (Psalm 2:10-12); and

WHEREAS, civil government was created by God to punish evil (1 Peter 2:13-17) and, among other things, to penalize (Romans 13:1-7) and deter (Ecclesiastes 8:11) the unjustified taking of innocent human life created in the image of God (Genesis 9:6); and

WHEREAS, while the commission of prenatal homicide is a personal sin, its legal allowance is a civil sin — for innocent blood defiles the land (Numbers 35:33-34) — of which every civil jurisdiction with authority to abolish it must repent for its failure to do so (Deuteronomy 21:1-9; 2 Chronicles 7:14); and

WHEREAS, equal protection of the laws is required by the Fourteenth Amendment to the United States Constitution and by the Tennessee Constitution, including with respect to state laws protecting human life; and

WHEREAS, human life begins at fertilization, and the right to life is the first and most fundamental right that government must protect; and

WHEREAS, equal protection requires impartial justice, such that the penalties available for the killing of a preborn child must be the same as for the killing of a born child — to affirm equal value, to deter, and to render justice; and

WHEREAS, these laws must apply equally to all parties willfully involved, including a mother who knowingly and intentionally procures an abortion, any person who pressures or assists a woman procuring an abortion, and an abortionist who performs it; and

CONTINUED

Item 10
Resolution No. 2026-11-37

WHEREAS, the criminal and civil laws against homicide, assault, and wrongful death are generally matters of state law.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SULLIVAN COUNTY, TENNESSEE, THAT:
SECTION 1:

The SULLIVAN COUNTY COMMISSION urges the state government of Tennessee to pass legislation establishing equal protection of the laws for preborn children, protecting the lives of preborn children with the same homicide, assault, and wrongful death laws that already protect born persons, thereby abolishing abortion; and

SECTION 2:
BE IT FURTHER RESOLVED that the SULLIVAN COUNTY COMMISSION urges the governor of this state to publicly support and, when passed, to sign equal protection legislation into law; and

SECTION 3:
BE IT FURTHER RESOLVED that SULLIVAN COUNTY CLERK TERESA JACOBS is directed to transmit certified copies of this resolution by the second Friday following its passage to the Governor, Lieutenant Governor, Attorney General, and the State Senator and State Representatives serving SULLIVAN COUNTY.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

CONTINUED

Item 10
Resolution No. 2026-11-37

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Lakie Derrick
Co-Sponsor: Commissioner: Josh Hayes

_____
ACTIONS:

Item 11
Resolution No. 2026-11-38

To the Honorable Zane Vanover, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 19th day of November 2026.

A RESOLUTION TO ADOPT THE SULLIVAN COUNTY BOARD OF COUNTY COMMISSIONERS RULES OF PROCEDURE PURSUANT TO TENNESSEE PUBLIC CHAPTER 599

WHEREAS, Tennessee Public Chapter 599 requires the Board of County Commissioners to adopt local rules for internal procedure by a majority vote within 90 days of the swearing-in of the new legislative body; and

WHEREAS, the Sullivan County Commission Rules Committee has met multiple times (including October 19, October 29, and November 12, 2026) to thoroughly review, update, and refine the Board's Rules of Procedure; and

WHEREAS, the Rules Committee has recommended the finalized updated Rules of Procedure to govern the orderly conduct of meetings, committee structures, public comment guidelines, and commission operations;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Sullivan County, Tennessee, meeting in regular session this 19th day of November 2026, that:

1. Adoption of Rules: The Sullivan County Board of County Commissioners Rules of Procedure, attached hereto as Exhibit A and incorporated herein by reference, are hereby adopted as the local rules of procedure of this body for its current term, pursuant to T.C.A. § 5-1-138.

2. Supersession: These newly adopted rules shall supersede and replace all previous rules of procedure, including those revised on September 19, 2024.

3. Amendments During Current Term: Any change to these rules proposed during the current term after their adoption shall require approval by a two-thirds (2/3) majority vote of the Board of County Commissioners.

4. Publication: The approved Rules of Procedure shall be made readily accessible to the public on the official Sullivan County website.

CONTINUED

Item 11
Resolution No. 2026-11-38

5. Effective Date: This Resolution shall take effect upon passage, the public welfare requiring it.

Duly adopted this _____ day of _____ 2026

Reviewed by Chairman: _____
John T. Gardner, Chairman, Sullivan County Commission.

ATTEST: _____
Teresa Jacobs, County Clerk,

Delivered to the Sullivan County Mayor or his secretary this ____day of_____,
20____ at or about the following time _____by the following method:
_____.

_____
Teresa Jacobs, County Clerk

ACTION BY MAYOR

Reviewed and ACCEPTED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

Reviewed and VETOED by Mayor, Sullivan County: _____
Zane Vanover, Sullivan County Mayor

CONTINUED

Item 11
Resolution No. 2026-11-38

Delivered to the Chairman of the Sullivan County Commission or his designee this the _____ day of _____ 2026, at or about the following time _____ by the following method: _____.

_____
Zane Vanover, Sullivan County Mayor

Sponsored By: Commissioner: Matthew Johnson
Co-Sponsor: Commissioner: Rules Committee: Josh Hayes, Don Thompson, Mark Ireson, Bob Harshbarger Jr, Tim Pullon, Sam Jones, John Gardner
ACTIONS:

Exhibit A

Item 11
Resolution No. 2026-11-38

SULLIVAN COUNTY

BOARD OF COUNTY COMMISSIONERS RULES OF PROCEDURE

RULE 1

CONVENING OF THE BOARD

The Board shall meet in regular session each month at the county courthouse, in Blountville, Tennessee, at 6:00 p.m. on the third Thursday of every month. Notification to the members of the regular meeting shall be by the Chair and/or County Clerk as prescribed by law. Should any emergency arise, the Board shall meet at 6:00 p.m. on the following day or as soon thereafter as possible. Special meetings of the Board shall be called as prescribed by law.

RULE 2

QUORUM

A quorum for the transaction of all business shall be a majority of the members of the Board. Vacancies shall not be counted for the purpose of determining a quorum.

RULE 3

ORDER OF BUSINESS

The order of business shall be as follows:

1. Call to order by Chair. In the absence of the Chair, the Chair Pro Tempore shall preside.
    (a) Prayer
    (b) Pledge to the Flag.
2. Roll Call.
3. Reading and approval of Commission minutes from previous meeting.
4. Confirmation, Appointments, & Elections
    (a) Special Guests
    (b) Proclamations
    (c) Memorials
5. Public discussion / comment.
6. Approval of Notary Publics

CONTINUED

Exhibit A

7. Resolutions:
   (a) Reports - County Officials, standing & special committees.
   (b) Consent Agenda
   (c) Old Business (2nd Reading)
   (d) New Business (1st Reading)
8. Miscellaneous announcements and statements / Non-Agenda Items.
9. Adjournment.

RULE 4

GENERAL

A. PUBLIC COMMENT: Citizens of Sullivan County, Tennessee may be allowed to address the Board.

A public sign-in sheet for requesting an opportunity to address the Board shall be made available by 5:30 p.m, prior to each meeting. The sign-in sheet shall require the individual's name, address and brief description of the subject of their comments. The public sign-in sheet will be given to the Chair at the commencement of the meeting. The Chair shall review the public sign-in sheet and open the floor for public comment at the time designated on the agenda. Each individual shall be given three (3) minutes to address the Board. A total of thirty (30) minutes will be allotted for public comment. The time allowed may be extended by the Chair with a majority vote of the Board. At any time, a member of the Board may object to a nonmember's comments continuing. If there is an objection by any member, the Chair shall immediately take a vote to approve or disapprove the objection. If a majority of the members ~~present~~ vote to approve the objection, the non-member shall cease his or her comment and the Chair shall proceed to the next order of business. If a majority of the members ~~present~~ vote not to approve the objection, the nonmember shall be allowed to continue his or her comment for the time approved by the Chair.

B. MEMBERS ADDRESSING THE BOARD: It is a member's right to address the Chair and the Board at any appropriate time after proper recognition by the Chair. When using electronic voting systems that have the capability to track members' requests to speak, the Chair shall follow the order of requests shown by the electronic system. When the electronic voting system is not in use, the member who shall first raise his or her hand shall be entitled to speak first; but when two or more members shall raise their hands and address the Chair at the same time, the Chair shall name the member who will speak first.

CONTINUED

Item 11
Resolution No. 2026-11-38

Exhibit A

C. MEMBER REMARKS: When any member is about to speak in debate, discussion or deliver any address on any matter whatsoever to the Board, the member shall respectfully address the Chair and shall, after being recognized by the Chair, proceed with intended remarks, confining such remarks strictly to the question under debate and avoiding all personal, profane or defamatory remarks.

D. CONSENT TO YIELD: While speaking, a member is not to be interrupted, except for a question by another member. If the speaker declines to yield the floor for a question, then the member shall not be interrupted, but shall yield to questions at the end of the presentation.

E. POINTS OF ORDER: If any member, speaking or otherwise, transgresses the Rules of the Board, the Chair shall, or any member may, call to order, in which case the member so called to order shall immediately sit down. When the point of order has been decided by the Chair, the member having the floor can proceed, subject to the decision made.

F. APPEAL ON RULING: Any member of the Board may appeal to the Board from the ruling of the Chair on a point or order and a majority vote of the members shall decide the appeal.

RULE 5

RULES OF DECORUM

A. RULES APPLICABLE TO BOARD MEMBERS: Members of the Board shall observe order and decorum during Board meetings. A member shall neither, by conversation or otherwise, delay or interrupt the proceedings of the Board nor disturb any member while speaking nor refuse to obey the orders of the Chair. Board members shall inform the Chair before leaving their seats during a Board meeting.

B. RULES APPLICABLE TO OFFICIALS AND STAFF: County officials and staff shall observe the same rules of order and decorum applicable to the Board.

C. DISORDERLY CONDUCT~~, DEFAMATORY AND THREATENING~~ LANGUAGE PROHIBITED: No person shall engage in disorderly conduct such as handclapping, stamping of feet, whistling, using profane language, shouting or other similar demonstrations, which may disturb the peace and order of the Board meeting. Any person(s) ~~making personal, defamatory or profane remarks or who willfully utters loud, threatening, or abusive language or~~ who engages in any disorderly conduct which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the Chair.

CONTINUED

Item 11
Resolution No. 2026-11-38

Exhibit A

D. REPEATED DISTURBANCE; REMOVAL FROM MEETING: All persons shall, at the request of the Chair, ~~be silent or~~ cease any disorderly conduct. If, after receiving a warning from the Chair, a person persists in such conduct or disturbing the meeting, the Chair may order such person removed from the meeting by the Sheriff or his/her designee ~~Sergeant at Arms~~.

RULE 6

MOTIONS

A. GENERAL: Motions shall be limited to matters of Board organization, approval of minutes and other matters where Resolutions are not required.

B. INTRODUCTION AND DEBATE: Motions may be made only by members. No motion shall be debated until the same is seconded and stated by the Chair.

C. MOTIONS REDUCED TO WRITING: When a motion is made and seconded, the motion shall be reduced to writing by the Clerk, and may be read by the Chair prior to any debate or vote if requested by a member.

D. THE INTRODUCTION OF A MOTION: A motion is normally brought before the commission by following these three steps:

1. A member *makes* the motion.
2. A member *seconds* the motion.
3. The Chair states the question on the motion. When the chair has stated the question, the motion is *pending*, that is, "on the floor" and is open to debate.

E. THE CONSIDERATION OF A MOTION: Once a motion is on the floor, there are three basic steps by which the motion is considered:

1. Members *debate* the motion (unless no member claims the floor for that purpose).
2. The Chair *puts the question* (that is, put it to a vote).
3. The Chair *announces the result* of the vote.

F. MAKING A MOTION: To make a motion, a member must obtain the floor when no other question is pending and when business of the kind represented by the motion is in order. The member then makes a motion in simple cases by saying, "I move that... [announcing the proposal to become the Board's action]." To eliminate confusion related to motions, the Chair shall have the right to require any motion or amendment to be put in writing before the Chair states the question.

CONTINUED

Item 11
Resolution No. 2026-11-38

Exhibit A

G. INTRODUCTION OF RESOLUTIONS; For more complex questions, or when greater formality is desired, a motion should be presented in the form of a resolution. A resolution shall be prepared in advance of the meeting and shall be put into writing before it is offered. For resolutions introduced by committees, the reporting member of the committee may introduce the resolution by saying, "I move the adoption of the resolution relating to ..."The Chair then says, "The resolution offered by the Committee is as follows..."

H. MOTIONS THAT MUST BE DIVIDED ON DEMAND: Sometimes a series of independent resolutions or main motions is offered in one motion. In such a case, one or more of the several resolutions must receive separate consideration and vote at the request of a single commissioner. Such a demand can be made even when another has the floor, as in, "Mr. Chairman, I call for a separate vote on Resolution No. 3." This demand must be asserted before the question on adopting the series has actually been put to vote.

I. DEBATE: The member making a motion shall have the right to speak first in debate. No member shall speak more than once for three (3) minutes to a pending motion or resolution until all other members have had the opportunity to speak to the issue. Each member may then speak for an additional three (3) minutes once. No member may yield time to another member.

J. REQUIRING ROLL CALL: Motions shall be put to the Board for a voice vote by the Chair, unless the law or the Board's rules requires a roll call. However, the Chair or any member of the Board may require a roll call by raising of hand or indicating otherwise.

RULE 7

FREQUENTLY USED MOTIONS

A. MOTION TO POSTPONE TO A CERTAIN TIME: The motion to Postpone to a Certain Time is a motion by which action on a pending question is put off, within limits, to a definite day or meeting. The question cannot be postponed beyond the next regular meeting of the Board. An affirmative vote on the motion to Postpone to a Certain Time can be reconsidered. The motion is debatable and a two-thirds majority of the members is required for adoption.

B. MOTION TO COMMIT OR REFER: The motion to Commit or Refer is generally used to send a pending question to a committee so that the question may be carefully investigated and put into better condition for the Board to consider. The motion is debatable, and a majority vote of the members ~~present~~ is required for adoption.

C. MOTION FOR THE PREVIOUS QUESTION: The motion for the Previous Question is used to immediately close debate and bring the Board to an immediate vote on a pending

CONTINUED

question, such as a Resolution or a debatable motion. Upon a motion for the Previous Question and a second, ~~if there is no objection from any member present~~, the pending question shall be voted upon immediately. If any member objects to the close of debate, the motion for the Previous Question shall be voted upon and requires a two-thirds vote of the members ~~present~~ for adoption. ~~majority~~

D. MOTION TO LAY ON THE TABLE: The motion to Lay on the Table enables the Board to lay the pending question aside temporarily when something else has immediate urgency. This motion is often misused as a motion "to table" when the more appropriate motion to is to Postpone to a Certain Time. The motion is not debatable and requires a majority vote of the members ~~present~~ for adoption. The pending question shall be considered by the Board prior to the end of the current meeting either by the Chair or upon a motion to Take From the Table properly adopted by a majority of the members ~~present~~.

E. MOTION TO RECONSIDER: A motion to Reconsider enables a majority of the members present, within the same meeting, to bring back for further consideration a question which has already been voted on. A motion to reconsider can only be made by a member who voted with the prevailing side.

For the purposes of these Rules, in the event a Resolution is not adopted by the Board for failure to obtain the necessary number of affirmative votes pursuant to state law, a member who voted with the "prevailing side" shall be any member who voted against adoption of the Resolution and shall not include members abstaining or not voting. In the event a Resolution is adopted by the Board, a member who voted with the "prevailing side" shall be any member who voted for adoption of the Resolution.

RULE 8

RESOLUTIONS

A. GENERAL: All business of the Board shall be reduced to writing in the form of a Resolution submitted to the County Mayor's Office by 12:00 noon Friday, six (6) days prior to the County Commission ~~in advance of the~~ meeting. No Resolution shall be transacted unless such resolution appears upon the agenda of the meeting and members of the Board have received the Agenda of the meeting within the* same time specified herein. Matters requiring a Resolution include, but are not limited to: budgets and appropriations, approval of contracts, zoning changes, election of officials, and all other business coming before the Board in regular or special session affecting the general welfare of Sullivan

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B. AGENDA: The Agenda for each regular and special meeting of the Board shall be prepared by the Chair and distributed electronically to each member of the Board not less than four (4) days prior the scheduled meeting date. Printed copies of the Agenda shall also be made available in the Office of the County Attorney or County Mayor not less than four (4) days prior to the scheduled meeting date. All officials and department heads must submit a request to the Chair to place new matters on the agenda prior to the cutoff deadline for publication of the monthly agenda. If possible, officials and staff are encouraged to first present their information or requests to the appropriate committee prior to meetings of the Board. All officials and staff who desire to address one or more new topics or concerns must submit a written report concerning the topic for inclusion in the packet, and the official or staff member shall confine his or her comments to written report submitted and questions by members regarding the report. This rule shall not apply to matters regarding litigation or claims when the Board goes into executive session with legal counsel.

C. REQUESTS FOR RESOLUTIONS: Only county officials or committees as a whole, or committee chairs, may request the County Attorney to prepare Resolutions. A member or official seeking to introduce a Resolution may ~~must first~~ present the request to the appropriate committee for consideration and may refer ~~referral~~ to the County Attorney. ~~Requests shall be submitted in the following manner:~~

~~1. The request to be placed on the committee's agenda shall be submitted in writing to the appropriate committee chair for consideration and recommendation.~~

~~2. The committee considering the request shall assume one of the following positions: (1) Adoption recommended; (2) Rejection recommended; (3) Submitted to the Board without recommendation; or (4) The committee may report that it needs an additional month to develop its recommendation. If the committee is unable to make a recommendation at its next regular monthly meeting, the request shall be forwarded to the Board without recommendation.~~

~~3. The committee chair, or the requesting member or official, may present the request to the County Attorney for preparation of the Resolution pursuant to Rule 8(c).~~

D. SPONSOR ~~Author~~: All resolutions must have a sponsor and a cosponsor to be introduced and for the purpose of debate. A resolution may have as many cosponsors as there are members of the Board. ~~A resolution may have as many signatures as there are members of the board. However, the first two (2) signatures shall be deemed the sponsor and cosponsor authors for the purpose of debate, and the sponsor author or his/her~~

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~~designated agent may shall appear before the appropriate committee to present their resolution(s).~~

E. INTRODUCTION: Any proposed Resolution may be introduced only by member of the Board or as part of a committee report.~~, and~~ The Clerk or Chair shall not receive or file any Resolution that is not reduced to writing. Resolutions or recommendations from boards, committees, or commissions established pursuant to law are not subject to the requirements of this paragraph. Advisory or study committees created by county officials must present proposals directly to a standing committee of the Board prior to action by the Board.

F. RESOLUTIONS SHOULD BE GERMANE OR RELEVANT TO COUNTY MATTERS: The business of the Board shall be confined to public health, safety, and welfare of the citizens of Sullivan County.

Meetings of the Board are not an appropriate forum to make political statements regarding federal, state and other jurisdiction's actions that do not directly affect county government. Upon motion of a member and a majority vote of the members present, a Resolution shall be removed from the Agenda as lacking germaneness or relevance to county government or its operations.

G. AMENDMENTS TO RESOLUTIONS: A resolution may be amended from the floor by a motion properly seconded and approved. The member moving the amendment shall be allowed as a part of the motion process, to provide a brief rationale of the purpose for the amendment prior to receiving a second. Debate of the amendment may proceed once a proper second for the motion to amend is received. The member proposing the amendment does not have to seek or receive approval from the committee or board member bringing the original resolution for the amendment to be considered. The amendment shall be voted on separately from the original resolution using the electronic voting system, unless said system is not available. If the amendment is approved by a majority of the entire membership of the Board, the original resolution shall then be considered for approval as amended.

H. ROLL CALL VOTE: Resolutions shall be put to the Board for a vote using the electronic voting system, unless said system is not available. Each commissioner shall vote in a manner that indicates support for or against the resolution or abstain when the Clerk opens the electronic vote. While utilizing the electronic voting system, the Chair will not close the vote until all members have voted, or at least two minutes have passed since the Chair opened the matter for vote, whichever occurs earlier. The Chair may extend the

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Exhibit A

voting time in the Chair's discretion, but the Chair will announce that the closing of the vote prior to doing so.

I. CHANGING VOTE: Any member may change the member's vote before the Chair closes the vote. To change a vote, the member shall request the Chair to reset the electronic voting system to enable the member to change the member's vote. Upon conclusion of the vote, the results shall be announced by the Clerk.

J. SUCCESSFUL RESOLUTIONS: All successful Resolutions shall be submitted to the Chair for the Chair's signature and attested by the signature of the Clerk. If the Chair is not the County Mayor, then those Resolutions subject to the County Mayor's veto authority, with the vote of the members indicated, shall then be submitted to the County Mayor, within five days of passage, for consideration by the County Mayor,

~~1. All resolutions shall be submitted to the appropriate committee for consideration. This rule shall not apply to resolutions which are submitted to the commission for consideration under a waiver of the rules (Res. No 2. 96, 12-16-82).~~

K. RESOLUTIONS ~~2.~~ All resolutions must be submitted to the County Mayor's Office on or before 12:00 noon the Friday ~~Thursday~~ (~~7~~ 6 days) before the County Commission meeting in order to be considered. All resolutions submitted after that time will be held over for the following month ~~(Passed by motion on Sept. 17, 2007).~~

~~3. A Resolution that has gone through first reading and the three main committees and fails has been subjected to thorough discussion and does not need to take up more valuable time at a later date; and it is counterproductive to the entire process if our effectiveness is limited by unnecessary attention to a subject that has already had a Full Commission vote, and has been rejected. Therefore, a Failed Resolution is not to be revived taking up valuable time that is needed for other important County business (Res. No. 2011-12-110).~~

~~4. When a resolution is brought before the Full Sullivan County Commission on First Reading, and a vote is taken at that time on a Waiver Of The Rules which nets less than 13 votes in its failure, it is to be removed from the agenda that day and cannot be returned to another agenda for a minimum of 30 days following that vote (Res. No. 2011-12-110).~~

RULE 9

APPROPRIATIONS REQUESTS

Requests for appropriations in addition to those within the annual budget shall be submitted in the following manner:

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A. The request as presented, shall be submitted in writing ~~to the appropriate committee of the Board and then~~ to the Budget Committee and to the Office of Accounting and Budgets and shall reflect the estimated cost, which shall be attached to the proposed resolution.

B. The Budget Committee to which the request has been referred shall assume one of the following positions: (1) Adoption recommended; (2) Rejection recommended; (3) Submitted to the Board without recommendation; or (4) The Budget Committee may report that it needs an additional month to develop its recommendation. If the Budget Committee is unable to make a recommendation at its next regular monthly meeting, the request shall be forwarded to the Board without recommendation.

C. The Director of Accounts and Budget, the County Mayor or a budget committee member designated by the County Mayor shall advise the Board as to fund availability before a vote is taken on appropriations in any amount which are in addition to those of the annual budget.

D. The Resolution requesting such appropriations shall be voted upon by membership of the Board as provided by T.C.A. § 5-5-109 and Rule 8(H) of these rules.

E. All main motions coming before the Sullivan County Commission requiring monetary expenditures shall be done by written resolution. (Res. No. 588, 2010-12-116).

RULE 10

ELECTIONS AND APPOINTMENTS

A. ELECTIONS AND NOMINATIONS FROM THE FLOOR: When the Chair is to receive nominations from the floor; a member may nominate only one person. The floor will be kept open until every member has an opportunity to make nominations or until a motion has been made and seconded that nominations cease and a majority ~~of those present~~ so vote.

B. APPOINTMENTS AND CONFIRMATIONS: When the Board is called upon to appoint someone from a list of nominees (such as a county medical examiner) or to confirm an appointee of the County (such as department head) then the name or names of those being considered for the position shall be read to the membership and discussion for each such appointee shall follow.

C. ELECTION OR CONFIRMATION: All ballots for election or confirmation shall be cast by voice vote as each member's name is called by the Clerk, or by electronic vote. If the vote is on confirmation of an appointee, each member will vote in a manner that indicates a vote

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for or against the confirmation. To receive an appointment, a nominee must receive the votes of a majority of the ~~members of the~~ Board ~~eligible to vote on the appointment~~.

D. SECOND BALLOT: If no one is elected on a given ballot, the nominee receiving the smallest number of votes will be dropped and the ballot will be cast again until a nominee is elected by the required majority of the Board ~~membership eligible to vote on the appointment~~. All votes shall be public.

E. VACANCIES: Vacancies to the Board, or any other office required to be filled by the Board, created by resignation, death, or other means shall be addressed as specified by the Tennessee State Constitution, Article VII, Section 2 and Tenn. Code Ann. § 5-5-111.

RULE 11

COMMITTEE STRUCTURE

A. OFFICER ELECTION: Upon election to a committee, the members of any standing or temporary committee shall convene and elect the committee's chair, vice-chair, and secretary from its membership. If a committee does not carry out the aforementioned requirement within ~~twenty-one~~ ninety days of appointment of the committee members by the Board, the Chair of the Board shall call the committee into session before the next regular meeting of the Board and serve as temporary chair until the committee elects a chair and proceeds with its required business.

B. COMMITTEE MEETINGS: All committee meetings shall be open to the public. All recommendations and actions shall be reduced to a written report for submission to the Board. The committee chair shall ~~may~~ allow public comment ~~at the chair's discretion~~.

C. COMMITTEE CHAIR AND AGENDA: The committee chair shall prepare an agenda to be transmitted to the members of the committee prior to its scheduled meeting and shall provide a copy of the agenda to the Office of the County Mayor to be included on the County website. The committee chair shall notify the Chair of the Board and the County Attorney of major matters to be reported to the Board and include the same in the written report to be presented to the Board in time for the Chair to include the report in the Agenda.

D. COMMITTEE AUTHORITY: The role and jurisdiction of a committee, other than as required by law, is to investigate and study matters, provide information, and present recommendations to the Board concerning those topics and business as delegated to the committee by these rules or by the Board.

Any request or recommendation by a committee to the full commission must be adopted by a majority of the entire membership of the committee.

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E. VACANCIES ON COMMITTEE: Should one or more members of the Administrative, Budget, Executive, or Financial Management committees resign the member's position on the committee, the Board shall fill those vacancies in the same manner as the original members. When a vacancy on the Board occurs, the member's replacement on the Board shall automatically assume the former member's position on any standing committee created by the former member's vacancy.

F. REPORT AND REFERRALS: The committee to which a request or Resolution has been referred shall make a report at the next regular meeting of the committee after its referral unless the Board has specified otherwise in its request or resolution. It is the responsibility of the chair of the committee to ensure the placement of the matter on the committee's agenda.

G. RESOLUTIONS: Upon a committee adopting a request for the County Attorney to prepare a Resolution, the committee chair or the chair's designee shall notify the County Attorney to prepare appropriate resolutions for consideration by the Board. The County Attorney or committee chair must notify the County Mayor and Chair of the Board of any committee request for a Resolution. If the Chair becomes aware of any action by a committee that must be reduced to resolution form for presentment to the Board, the Chair will notify the County Attorney.

H. CALL OF COMMITTEE: If for any reason the chair of a committee fails to call a meeting, the County Mayor or any two members of a three-member committee or any three members of a larger committee may do so.

RULE 12

COMMITTEES OF THE BOARD

A. NOMINATING COMMITTEE: At the July meeting, the Board of County Commissioners shall elect five members to serve on the Nominating Committee. The five nominees receiving the most votes shall be elected. If additional balloting is required, the balloting shall continue in a manner consistent with Rule 10(D). During years in which the membership of the Board is elected, the Nominating Committee shall be elected in September. The Nominating Committee shall recommend at the August meeting of the Board, or the October regular meeting or a special meeting for this purpose during election years, the nominations for each standing committee. Each member of the Board of County Commissioners shall serve on a minimum of two standing committees listed under Rule 12.

B. PRESENTATIONS TO BOARD: Standing committee chair shall report to and confer with the Board Chair on all pertinent matters to be presented at the next meeting of the Board.

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C. LEGAL COUNSEL: All committee chairs shall consult with the County Attorney on matters appearing to warrant legal evaluation prior to presentation to the Board.

D. JURISDICTION: Should questions arise as to jurisdiction of any committee, it shall be referred to the Board Chair and/or to the County Attorney for determination, subject to an available appeal to the Board at its next regular meeting.

E. BOARD PRESENTATIONS: The following procedure shall be followed pertinent to committee reports and related action:

1. The committee chair or a member designated by the chair shall make the presentation at the next meeting of the Board.

2. Upon completion of a report the speaker shall yield to questions

3. There shall be a vote on any committee resolutions when debate is complete and when there is a call for the question by the Board

F. STANDING COMMITTEES: The following standing committees are hereby established for the Board and said committees shall have authority to recommend to the Board on the following general areas of county government as well as such other matters as shall be assigned to them by the County Mayor, Chair or Board:

1. Administrative Committee

2. Budget Committee

3. Executive Committee

4. Financial Management Committee

5. Prehospital Regulatory Board

6. Building Committee

7. Infrastructure Committee

8. Beverage and Adult Oriented Entertainment Board

9. Health Council

10. Opioid Advisory Committee

11. Audit Committee

~~11. Insurance Committee~~

12. Agricultural Extension Committee

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13. Historic Preservation & Tourism Advisory Committee

14. Ethics Committee

15. Bays Mountain Parks Committee

16. Observation Knob Park Committee

17. Integrated Emergency Preparedness Council

18. Public Records Commission

19. Deery Inn Advisory Board

20. Planning Commission

21. History Zoning Commission

22. Sullivan County Library Board

23. Blountville Athletic Park Committee

24. Education Committee

26. Rules Committee

25. Nomination Committee

G. Subcommittees (as necessary standing committees may create subcommittees to further consider matters before full committees of at least 3 members of the full committee.

H. SPECIAL COMMITTEES: From time to time, as needs may dictate, the Board may desire to establish special or temporary committees, task forces, joint committees and/or other work groups utilizing members of the Board as well as other boards, commissions, governmental agencies, or community members. A standing committee shall recommend the creation of the special or temporary committee, task force, joint committee or work group to the Board and request a Resolution as provided in Rule 8. The Board shall consider the Resolution to create the special or temporary committee, task force, joint committee and/or other work group and appoint the members at its next meeting.

RULE 13

THE CHAIR

A. ELECTION: Annually, at its regular September meeting, the Board shall elect a Chair and Chair Pro Tempore to take effect as of the same meeting. The Chair may be one of the

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13. Historic Preservation & Tourism Advisory Committee

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members of the Board or the County Mayor. Upon his/her election and acceptance of the position of Chair, the County Mayor shall relinquish the County Mayor's veto power, for so long as the County Mayor remains Chair of the Board.

B. VOTING BY THE CHAIR: The Chair may vote only when authorized by law.

C. CALL TO ORDER: The Board shall be called to order by the Chair. In the absence of the Chair, the Chair Pro Tempore shall preside. In the absence of the Chair Pro Tempore, the Board shall be called to order by the County Clerk, and shall elect one of its members to preside over the deliberations.

D. SPEAKING: Should the Chair desire to speak upon any subject either in the negative or the affirmative, the Chair may do so, provided he/she vacates the Chair. Whereupon the Chairman Pro Tempore shall preside until the Board disposes of the matter under consideration. However, the Chair may answer questions, provide information, and give explanations from the Chair, the Board not objecting

E. PRESERVE ORDER: The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members. The Chair shall decide questions of order, subject to an appeal to the Board of any member.

F. ORDER OF RECOGNITION: Before a member is allowed to speak twice on the same subject, the Chair shall inquire if there is another member who has not spoken on the pending subject that wishes to speak.

G. MOTIONS: Once a motion has been made and duly seconded, the Chair shall state the motion before debate on the motion may begin.

H. CLARIFICATION: The Chair shall ~~rise to state or put a question and shall~~ clearly state the question to the Board before the vote on the question is taken. A member may ask for clarification of the question up until the result of the vote is announced.

RULE 14

THE CLERK

A. NOTICE: Notification of regular and special meetings and other notices required by law shall be made by the Clerk in the fashion prescribed by law.

B. MINUTES: The Clerk shall reduce the minutes of each Board meeting to writing and attach a copy of each resolution considered and the vote thereon. The minutes shall be prepared after each meeting, and before the next scheduled meeting, and shall be placed in a well-bound book for public inspection. A copy of the minutes of the last meeting shall

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be forwarded to each board member with the prepared agenda or meeting notice. If the Board utilizes electronic voting, the vote of each member shall be indicated in the minutes.

C. ROLL CALL: In all instances involving the appropriation of public funds, the Clerk shall call the roll for "yes" or "no" votes unless electronic voting is used. In all instances where the roll is called for any vote, the Clerk shall make such roll call and the vote of each member a part of the record of the meeting and include it in the official minutes.

D. CHANGE OF VOTE: It shall be the duty of the Clerk, at the end of each roll call, to inquire of those who passed or were absent when the roll was called to determine if any member desires to vote. Subsequently, the Clerk shall provide the results to the Chair, who will announce the results. After the clerk has announced the vote, only during the meeting session in which the original vote was taken will a vote be allowed to be changed, and the request for change of vote must be approved by two thirds (2/3) vote of the Commission. No vote can be changed after adjournment of the session of County Commission in which the vote was taken.

RULE 15

SHERIFF

The Sheriff, or a deputy designated by him/her, shall attend each session of the Board, That officer shall preserve order and carry out the orders of the presiding officer of the Board. The attending officer shall be paid the prevailing statutory fee for his/her services, unless such officer is paid a salary from county funds. In that instance, no fee will accrue.

RULE 16

COUNTY ATTORNEY

The County Attorney should ~~shall~~ attend all meetings of the Board and prepare resolutions requested of him/her for action by the Board and respond to questions of the Board as well as perform such other duties as the Board or County Mayor may require.

RULE 17

SUSPENDING THE RULES

Any rule or rules may be suspended by a two-thirds majority vote of the entire membership of the Board ~~authorized to vote on the matter~~.

RULE 18

ROBERT'S RULES OF ORDER

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All matters not covered herein shall be governed by Robert's Rules of Order Revised, as contained in the latest copyrighted edition.

RULE 19

CONFLICT WITH LAW

In the event any of the foregoing rules are determined to be in conflict with statutory provisions, that portion of the rules in conflict shall be null and void, but the remaining unaffected provisions shall remain in full force and effect.

RULE 20

AMENDMENT OF RULES

These rules may be altered, amended, or repealed and new rules may be adopted by the Board of County Commissioners only after the suggested change or modification is presented in writing to a regular meeting of the Board for consideration at the Board's next scheduled regular meeting, at which time it shall be voted upon and a two-thirds majority is required for approval of such change or modification. Clerical defects, spelling, punctuation and other minor alterations may be made in the form of the resolution, effecting such change or modification between the meetings at which the change or modification is voted upon. Rule change or modification may be acted upon only at regular meetings. Nothing herein shall be construed to in any way effect the right of the Board in session to suspend the rules upon two-thirds vote.

RULE 21

COPIES OF AGENDA FOR PUBLIC USE

Sufficient copies of the agenda shall be provided at each regular and adjourned Session of the court for the use of attending citizens.

~~B. The agenda of the County Commission meeting shall be furnished to the municipalities by sending electronic copies to the Kingsport Board of Mayor and Alderman, to the Bristol City Council, and to the Bluff City Board of Mayor and Alderman.~~

RULE 22

OBSERVING CERTAIN REQUIREMENTS WHEN THE COUNTY COMMISSION OR STANDING COMMITTEES MEET IN EXECUTIVE SESSION.

During an executive session of the Sullivan County Board of Commissioners or the Administrative, Executive, Budget, or Financial Management committees, all persons required to leave the room during such session shall take with them all personal belongings

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as well as any equipment designed for the purpose of registering or recording information such as cameras, tape recorders, etc., and all entrances to the Commission Room shall be closed to public access until the executive session is adjourned and the Board of Commissioners returns to its regular meeting.

RULE 23

ORAL REPORTS FROM COUNTY DEPARTMENTS

In order to be more informed, the County Commission requests quarterly oral reports from the following county departments: Planning & Zoning, Accounts and Budgets, ~~Safety & Insurance, Industrial Commission, County Buildings~~, Health Department, Animal Control, Observation Knob Park, Solid Waste, EMA/EMS and any committee that needs to report. The assignment of reports is to be determined by the County Mayor.

RULE 24

YEARLY REVIEW AND APPROVAL OF RULES OF PROCEDURE FOR SULLIVAN COUNTY AND PUBLIC ACCESS TO RULES

Per Tennessee Public Chapter 599, the Board of Commissioners shall adopt local rules for internal procedure by a majority vote within 90 days of swearing in the new legislative body.

~~During the July regular session, the Rules of Procedure for Sullivan County will be sent to the Administrative, Executive for review. The rules will be brought to the August regular session with any suggested amendments coming from the committees for 1st reading. The Rules of Procedure for Sullivan County will be voted on at the September regular meeting. The approved Rules of Procedure will be placed on the county website for public access.~~

Adopted by the Board of County Commissioners in regular session on the __ day of _____ 2026.

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