

## Sullivan County Public Library System

### COVID-19 Policy

While public libraries are known for serving our communities through every crisis imaginable, there comes a time that we serve our communities best by closing our doors temporarily. In an abundance of caution due to the COVID-19 pandemic, all locations of the Sullivan County Public Library System will be closing to the public beginning Thursday, March 19, 2020 and will remain closed to the public until further notice as per Level 2 of our Board-approved Pandemic Response Policy. All items currently charged to patrons will have their due dates extended and any fines accrued during the closure will be waived. During the closure, the book and DVD returns will be unavailable, and we ask that patrons keep their items at home until the libraries reopen. Any available holds will still be here when the libraries reopen.

Staff will be working in the buildings as long as it is safe and prudent to do so, and only with the prior authorization from the Library Director or Assistant Director. Administrative staff will be available via email to answer questions and all staff that are able to do so are being encouraged to work remotely. If the situation develops further, and we are required to move to Level 1 of our Pandemic Response policy, all staff will be asked to work remotely and no permission will be given to work on site.

WiFi service is available in all parking lots surrounding our library locations, and we welcome the public to take advantage of it as needed.

All of our digital services will remain available and, if you do not already have a library card (which is required for some services), we are working on adaptations to allow you to get a card good for only digital services that can be modified to a card which will allow you to borrow physical items upon the libraries reopening. All current library cards that expired after January 1, 2020, or that will expire prior to our reopening, will have a new expiration date of June 1, 2020. If your card expired prior to January 1, 2020 and you wish to update, please feel free to reach out to us and we'll make sure your card is updated accordingly.

If there are needs that are not being met that we are able to meet via Facebook Live or another remote method, do not hesitate to reach out, and we will be happy to explore options with you.

You may address questions to Heather Duby, Library Director, at [slchduby@gmail.com](mailto:slchduby@gmail.com) or Megan Hopkins, Assistant Director, at [slcmhopkins@gmail.com](mailto:slcmhopkins@gmail.com) or via Facebook messenger. We will get back to you as quickly as possible. We look forward to reopening our locations as soon as it is safe and prudent to do so, and, until then, please stay safe and healthy!